

Rho House Association

# Corporate Governance

**Committee Description: Investment and Financial Policy**

Author: Michael De Lisi

11 June 2011

**Project Name:** Corporate Governance

<b>Members:</b>	Richard Philips, ?, and ?		
<b>Project Role:</b>	Investment and Financial Policy Committee		
<b>Location:</b>			
<b>Project Name:</b>	Governance	<b>Project ID:</b>	Click here to enter text.
<b>Role Overview:</b>			
<p>The Committee on Investment and Financial Policy shall have the responsibility to consider and recommend policies for asset management of funds, including custody and control, debt management, financial accounting, financial reporting, control of financial operation, purchasing and insurance, and, as requested by the Board, shall advise on matters dealing with financial long range planning, budgeting, pricing and fees. The Committee shall have responsibility for establishing the collection and distribution methods for the operating funds of the Rho House Association, subject to the applicable terms and conditions attaching to funds held by the Association in a fiduciary capacity.</p> <p>The Committee shall consist of the President of the Association ex officio, Treasurer of the Association ex officio, at least one Director and such number of non Directors as the Board may determine. Terms shall be a minimum of five years of service, with no more than one member rotating in any given year to preserve institutional memory.</p> <p><b>The Investment and Financial Policy Committee shall set policy to be executed by the Treasurer of the Association.</b></p>			
<b>Role Responsibilities</b>			
<p><b>The Committee’s collective responsibilities are to:</b></p> <ul style="list-style-type: none"> <li>• Create an Investment Policy Statement and subsequently review and revise annually including: <ul style="list-style-type: none"> <li>○ Ordering of priorities (e.g. preservation of capital, safety of principal, liquidity, etc.)</li> <li>○ Due-diligence criteria for selecting investment options</li> <li>○ Diversification guidelines with rebalancing thresholds</li> <li>○ Asset allocation with risk, return, and time horizon guidelines</li> </ul> </li> <li>• Receive quarterly financial reports from the Treasurer of the Association</li> <li>• Verify the Treasurer executes his fiduciary duties to the Association</li> <li>• Confirm costs are reasonable</li> <li>• Provide continuity when committee members, directors, and treasurers are replaced from time to time</li> </ul> <p><b>ADDITIONAL NOTES</b></p> <p><i>Committee members are not liable for decisions of delegated third parties if the selection is proper. Committee is provided Indemnification as described in Article V of the Chapter ByLaws.</i></p>			
<b>Reviewed By:</b>	Click here to enter text.	<b>Date:</b>	Click here to enter a date.
<b>Approved By:</b>	Click here to enter text.	<b>Date:</b>	Click here to enter a date.